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TO: ALL MALAGASY CITIZENS

SUBJECT: RECRUITMENT FOR ONE (1) ECONOMIST
FOR THE PROGRAM DEVELOPMENT AND ASSESSMENT OFFICE.

METHOD OF: TWELVE (12) MONTHS PERSONAL SERVICES CONTRACT
EMPLOYMENT RENEWABLE, SALARY EQUIVALENT TO FSN-12 GRADE

The USAID Mission in Madagascar is soliciting expressions of interest from qualified candidates to serve as an Economist within the Program Development and Assessment (PDA) Office of USAID/Madagascar. The contract is for an initial period of one (1) year subject to renewal based on annual performance review, continuing need for the contractor's services, and availability of funds.

MAJOR DUTIES AND RESPONSIBILITIES

Under the direct supervision of the Project Development Officer, the Economist responsibilities and duties shall include the following:

Economic Analysis/Advisory

1. Serve in an advisory capacity to the Mission for strategy and program design, evaluation and performance monitoring, and activity implementation by providing relevant economic information and analysis. This could include, *inter alia*, analysis and reporting on current economic conditions, the Government of Madagascar (GOM)'s fiscal policy; trade and investment policies; multi-donor initiatives and positions; and private sector and civil society initiatives with implications for poverty reduction
2. Analyze economic policies and economic trends for their impact on Madagascar's economic development and their potential implications for USAID program and results achievement. Prepare reports and briefing materials on economic issues and developments as appropriate and useful to U.S. Mission and its partners.
3. Contribute to shaping USAID policies on economic growth and poverty reduction including commenting on the country's strategic and operational documents, preparing reports to Front Office, USAID senior management, and external audiences, and liaising with external partners.
4. Provide economic expertise in the design and implementation of USAID programs working in the areas of good governance, health, food security, agriculture and environment, and economic growth.
5. Monitor and analyze issues and developments related to the formulation and implementation of the GOM's poverty reduction strategy and the Madagascar Action Plan (MAP).

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6. Work closely with senior management team members from the US Embassy and USAID to analyze the economic situation and advise the Mission on issues affecting U.S. Mission programs and results achievement.
7. Build and maintain strong relationships with government officials including senior advisors and officials at ministerial level, representatives from the university and research community. Maintain collaborative working relationships with private business, banking and donor community as needed to perform responsibilities. As needed, serve as the Mission's focal point on committees and working groups organized within the USAID Mission, by other donors or the GOM, on issues related to macroeconomics, private sector development, trade, and microfinance.
8. Conduct analysis on development assistance issues including donor coordination. Maintain dialogue with key donors to stay abreast of developments and emerging cross cutting issues which include but are not limited to budgetary support, institutional reforms, good governance, gender, and food security.
9. Develop close working relations with colleagues working in economic growth based in USAID/Washington and Regional USAID Missions to ensure that their programs and initiatives complement those of USAID Madagascar. Promote USAID Madagascar economic growth activities.. Serve as the Mission's focal point on all matters related to economic growth.
10. Maintain economic information file, and database systems for the U.S. Mission.

Performance and Program Management

Performance Management:

1. Serve as the USAID Mission's senior Monitoring and Evaluation Officer. Coordinate preparation and implementation of the Mission-wide Performance Management Plan (PMP). Design and manage process for tracking achievement of the PMP. Serve as the lead in the preparation of the Mission wide portfolio reviews, the "Managing for Excellence Report" (MER) . Derive knowledge development (lessons-learned/best practices).
2. Keep abreast of USAID and USG regulations, guidelines and policies and work with Mission staff to ensure that performance management is conducted according to requirements and reflects best practices.
3. Provide technical oversight in the assessment of the impact of the Mission programs on economic development and poverty reduction.
4. Contribute to the preparation of various U.S. Mission reports such as the annual report and Operation Plan, the Mission Strategic Plan (MSP), Commercial Guide, and others as appropriate. Guide and advise the Mission management and sectoral teams as appropriate in the

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collection and interpretation of required economic data and information for such reporting.

Program Development and Management:

1. Lead and/or collaborate in the design or the preparation of proposal of USAID economic growth-related activities in the areas of economic policies, financial sector, and trade and investment issues.
2. Lead and work with other technical offices on program development and monitoring of cross-cutting nature. Serve as the USAID Mission's chief advisor on public-private partnerships. Identify potential areas for partnerships, suggest measures for initiating partnerships and for advancing and mainstreaming the USAID Global Development Alliance approach and for monitoring impacts on economic growth. Conduct due diligence analysis and obtain necessary guidance and clearances from USAID advisors in headquarters and regional Missions.
3. Help in managing USAID/Madagascar's economic growth related programs. Serve as activity manager or cognizant technical officer. This includes the responsibility to perform direct supervision duties with respect to institutional contractor(s)' project and monitor their program performance within the framework of the overall mandate, objectives, work plan, and products and services agreed with USAID.

REQUIRED QUALIFICATIONS

Education:

Master's degree in Economics, or in a relevant field. Relevant fields include, but are not limited to, public policy, development/ social studies, business administration, international development.

Prior Work Experience:

Eight years of progressively responsible professional-level experience with emphasis on economic/socio-economic analysis/research. At least four years of this experience should have been in development assistance, or related work for USAID, other donor organizations or private sector organizations. Must have program management experience.

Previous experience should demonstrate ability to take on increasing amounts of responsibility and potential for professional growth. This includes demonstrated ability to plan and carry out important projects without significant supervision.

Language Proficiency:

Fluency in English: Fluent professional level speaking, reading and writing at the level IV in English is required. At this level, an employee is required to possess a high degree of proficiency in both written and spoken English, including the ability to translate Malagasy

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and/or French language into precise and correct English, and English into French. On occasion, this may require acting as an interpreter in situations where considerable importance attaches to proper word meaning.

Fluency in French: Fluent professional level speaking, reading and writing at the level IV in French language is required. The standard for this level is as described above.

Job Knowledge, Skills and Abilities:

Thorough knowledge of the Malagasy economy and economic policy-making institutions. Excellent understanding and interpretation of key economic and social indicators.

Familiarity with foreign assistance program design, implementation, monitoring and evaluation. Some knowledge of USAID development assistance as well as its policies and procedures for the procurement of technical services would be an advantage but is not required.

Must have ability to exercise good judgment and work independently while carrying out multiple tasks and adjusting to sometimes rapidly changing priorities. Must be able to develop his/her own work schedule and approaches for accomplishing tasks and independently resolve problems which may arise during accomplishment of the tasks.

Strong computer skills are required. Minimum requirements include ability to be fully functional in Windows, MS Outlook, word processing and using spreadsheets. Must be able to create and maintain simple databases. Must be fully functional in using the internet to solve problems and research information.

Strong writing and analytical skills are required. This includes ability to obtain, organize, and draft clear and concise reports; analyze and evaluate data and reports and provide accurate assessments US government senior managers. Must be conversant with basic techniques in statistical and econometric analysis.

Must possess excellent interpersonal, negotiation and communication skills. Must be able to work effectively in teams and manage conflict. Must be able to work effectively in a multicultural setting. The incumbent will have frequent and extensive contacts with economic ministries/institutions up to the level of Secretary General and Ministers as appropriate. S/he must have skills needed to effectively maintain regular contacts with other donors and key private sector organizations, and implementing partners. The purpose will be to ascertain economic policy options, dialogue at the technical level on economic policies, convey USAID's position or recommendations regarding economic policy and advise on the availability of USAID technical resources available.

Applicants who do not include a discussion of knowledge, skills, and abilities in the application will not receive further consideration.

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CLEARANCE: The selected individual must obtain medical and security clearances before starting work(USAID/Madagascar will assist in this matter for Malagasy selected candidate).

SALARY: The position is classified at an FSN-12 Grade. Should the selected candidate not meet the FSN-12 level requirements, he/she will be hired at the FSN-11 level 'trainee' position.

DEADLINE: Submit a completed OF-612 (available at USAID/Reception), a CV, an application letter, and copies of pertinent certificates by **04:00 pm, Monday, March 17, 2008** to USAID/Madagascar EXO/HR, Tour Zital, 6th Floor, Ankorondrano, 101 Antananarivo, Madagascar.

Please mark the envelope with **PERNOT 2008-06**.

Applications must be received at USAID Office by the above deadline to be considered.

Clearances:

Bakoly RATSIMANOHATRA
Hanitra Rajaona
Barbara J. Dickerson